

CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:
Alyssa Berg, Deputy Clerk
Danielle Freeman, Deputy Clerk

1. Call to Order

The chair called the meeting to order at 10:02 a.m.

2. Roll Call

Present: Maria Antuña, Debra Chandler, Julio Fuentes, Sandra Hammerstein, Maziar Keshavarz, Rex Kirby, Frank Lewis, John Smith, and Lee Waring

Absent: Patrick Franklin, Timothy Stapleton, Christine Thrower-Skinner, and Kimberly Weston

(CLERK'S NOTE: Patrick Franklin and Christine Thrower-Skinner joined the meeting).

3. Approve Minutes – February 15, 2024

MOTION to approve the February 15, 2024, minutes. Motion by Debra Chandler, seconded by Lee Waring, and carried 11-0.

4. Revenue Report

Ms. Brown summarized the revenue report, outlining the amount of sales tax collected.

5. Expense Report

a. Presentation by Jacobs Project Management Co.

Jonathan Jordan, Principal/Senior Project Manager at Jacobs Project Management Co., delivered a detailed slide presentation that offered a comprehensive breakdown of expenditures. The report also contained the projects that have been completed since the start of the sales tax collection.

Ms. Antuña inquired about the \$9.3 million increase from the previous quarterly meeting. In response, Ms. Brown explained the increase was due to the expense amount.

Mr. Keshavarz inquired about the potential use of the surplus funds between the accumulated and disbursed earnings for investment purposes.

Discussion continued regarding the allocation of the funds and their investments.

Ms. Brown provided an explanation of the Investment Policy Committee's responsibility and involvement in establishing the parameters for the allowable amount in each project fund.

6. Proposed Funding of FD&O and Parks Project Shortfall

a. Presentation by OFMB

Ms. Brown delivered a comprehensive overview of the County's Infrastructure Plan, detailing strategies to address existing shortcomings.

A discussion took place regarding the potential access to funds and additional projects, as well as the conclusion of various projects.

Mr. Waring inquired about the consideration of additional projects being added on.

Ms. Brown indicated that there is currently no availability for new projects until the current ones were completed.

Mr. Kirby inquired about the escalating costs of maintaining and building of County parks. In response, Jennifer Cirrilo, Director II of Parks and Recreation, explained that the increased costs were attributed to the rising prices in the construction industry.

b. Committee Member Comment/Questions/Answers

No comments/questions/answers were made.

c. Committee Recommendation to the Board of County Commissioners

MOTION to accept the presentation and recommendation. Motion by Debra Chandler, seconded by Lee Waring, and carried 10-0. Maziar Keshavarz abstained.

7. Budget Transfers/Project Presentations

a. Engineering and Public Works

Steve Carrier, Assistant County Engineer, Engineering and Public Works delivered a slide presentation detailing the Type 1 and Type 2 transfers which included the additional funding needed for traffic signals and bridges through the sales tax program.

Ms. Thrower-Skinner inquired about the possibility of transitioning from wired traffic signals to storm signals.

A discussion took place concerning the potential for signal conversion.

1. Type 2: 24-12 – Summit Blvd and Haverhill Rd (Signals and Signal Systems)

MOTION to recommend and approve 7.a.1. Motion by Christine Thrower-Skinner, seconded by Debra Chandler, and carried 11-0.

2. Type 2: 24-13 – FY 2019 Street Lighting LED Replacement

MOTION to recommend and approve 7.a.2. Motion by Christine Thrower-Skinner, seconded by Julio Fuentes, and carried 11-0.

3. Type 1: 24-14 – Wabasso Dr over LWDD Lat 2 Canal (934237) (Bridge Replacement)

4. Type 1: 24-15 – Florida Mango Rd/Belvedere Rd to N of Old Okeechobee (Resurfacing)

5. Type 1: 24-16 – Rodgers Rd from County Line to Miami Canal Rd (Resurfacing)

6. Type 1: 24-17 – Lake Ridge Blvd from State Rd 7 to Yamato Rd (Resurfacing)

b. FD&O

1. Presentation of Prosperity Village Cottage Homes project by West Palm Beach Housing Authority (Housing Units for Homeless, Extremely Low Income & Low Income Project)

Isami Ayala-Collazo, Assistant County Administrator, provided a brief overview outlining the project. She explained that the project was overseen by the West Palm Beach Housing Authority.

Lisa Maxwell and Michael McManaman, Directors of the WPB Housing Authority, proceeded with the presentation, delivering a comprehensive overview of the project's journey from inception to completion.

Mr. Smith inquired about whether the homes would be listed for sale or if they would be offered at no cost.

Ms. Maxwell emphasized that the homes served as transitional housing for individuals and families, with a typical duration of approximately 2 years, in order to facilitate the achievement of self-sufficiency.

Discussion ensued regarding the length of stay for individuals requiring assistance and the initiatives undertaken by the Housing Authority to identify those who were in need of support.

Ms. Chandler inquired about the possibility of implementing incentives to facilitate a quicker transition of occupants before the standard 2-year contract duration.

Ms. Ayala-Collazo indicated that incentives were available, contingent upon the occupant meeting specific benchmarks to qualify for assistance through various county programs.

Ms. Burnett clarified that the occupant is only responsible for paying 30% of their income while receiving a corresponding subsidy.

c. Parks and Recreation

1. Type 1: 24-04 – Sports Lighting Replacement Countywide FY22
2. Type 1: 24-05 – Loxahatchee Groves Septic System Replacement
3. Type 1: 24-06 – Buttonwood Parking Lot Light Replacement
4. Type 1: 24-07 – Jupiter Farms Parking Lot Light Replacement

Ms. Cirillo provided a slide presentation overview of the restoration and renovation plans for athletic fields in 9 parks within the County, discussing the detailed selection process for each facility with a completion timeline.

Ms. Thrower-Skinner inquired whether the baseball field restorations would be completed before the start of the upcoming Little League season.

Ms. Cirillo replied the anticipated completion is expected to be before the beginning of the upcoming season.

8. Other Committee Business

No other business was discussed.

9. Public Comment

There were no public comments.

10. ADJOURN

At 11:23 a.m., the chair declared the meeting adjourned.

APPROVED:

Chair/Vice Chair