



APPLICATION FOR USE OF FACILITY
South Bay Crossroads Center
 50 Levee Road, South Bay, Florida 33493
 Tel: 561-992-9067 Fax: 561-992-9277

Contact: _____ Attendance: _____

Organization: _____ Email: _____

Mailing address _____ City _____ State _____ Zip _____

Day Telephone _____ Evening Telephone _____ Fax _____

Event Date: _____ Start Time: _____ End Time: _____

Fees (prices subject to change):

Crossroads Center ___ \$ 84.80 Weekdays (Mon-Thurs) ___ \$217.30 Weekends (Fri-Sun & holidays)
Security Deposit ___ \$100.00 ___ \$ 25.00 Key Deposit
 ___ \$250.00 band or DJ/Special Event

Pay By Check, Money Order, or Credit Card. Cash will not be accepted.

Make checks and money orders payable to **Palm Beach County Board of County Commissioners**. Security deposits must be in the form of a *credit card* or *money order* only.

Special Event:

Will any of the following take place at your event: **charge admission or sell tickets; advertise to general public; sales of food, beverage, and/or merchandise?** Yes___ No___

Rental Checklist: (Check appropriate activities for your event/picnic)

- ___ alcoholic beverage consumption (beer, wine or champagne)
 - ___ small radio only (no boom box, PA or stereo)
 - ___ band, DJ, stereo, boom box or PA System.
 - ___ amusement activities/entertainment (clowns, characters, etc.)**
 - ___ catering company (contracted picnic planner or concessionaire) **
- **(\$250.00 minimum security deposit required)

Name and service(s) provided by vendor: _____

Regulations, rescheduling, and security deposits:

- **A refund will be issued if requested no less than thirty (30) days prior to the original event date and is subject to a processing fee (\$10 if your event was scheduled Mon-Thurs, \$20 if your event was scheduled Fri-Sun or on a holiday).**
- **Rescheduling of event requires no less than ten (10) business days notice prior to the original event date. This can only be done once and is subject to a \$10 transfer fee.**
- **Property damage, non-routine maintenance, failure to follow park rules & regulations, failure to provide accurate information including attendance, and failure to indicate an additional need for crowd control** are examples of situations that may require the withholding of a security deposit, loss of permit privileges and/or event cancellation. **Fees may not be refunded for reasons including, but not limited to: cancellation, rescheduling and/or inclement weather.**
- **Return of Deposit.** Within thirty (30) days of the event conclusion or upon completion of all financial, clean up and County permit obligations the security deposit or remainder thereof will be returned to renter/applicant.

I, the permittee, agree to protect, defend, reimburse, indemnify and hold Palm Beach County, its agents, designees, employees, and elected officials free and harmless at all times from and against all claims, liability, expenses, losses, costs, fines, damages or causes of action of every kind and character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during, as a result of, or in connection with my use of the facility described in this permit. I hereby assume the risk associated with the use of the facility and agree to hold Palm Beach County, its agents, designees, employees, and elected officials free and harmless at all times from and against all claims, liability, expenses, losses, costs, fines, damages or causes of action of every kind and character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, due to their acts, errors or omissions resulting in bodily injury, including death, or damage to my property incident to or in connection with my use of the facility.

By my signature I agree to comply with all rules, regulations, laws and ordinances of Palm Beach County and the Parks and Recreation Department with regard to the rental and/or use of facilities and agree to the indemnification above.

Renter/Applicant Signature: _____ Date: _____