



South County Civic Center

16700 Jog Road, Delray Beach, FL 33446
Phone: (561) 495-9813, Fax: (561) 496-7483

Private Rates: For individual or groups not meeting the requirements for civic rates.

Rental Rates/Fees valid from October 1, 2022-September 30, 2023

Fees are subject to change

ASSEMBLY ROOMS *Fees are subject to sales tax	Set-Up	W/kitchen	w/o kitchen	Refundable Security Deposit
Combined Classrooms	\$32.00	N/A	\$55.00 per hr	\$75.00
Individual Assembly Room	\$27.00	\$85.00 per hr	\$75.00 per hr	\$250.00
Combination ½ Assembly Rooms	\$52.00	\$140.00 per hr	\$125.00 per hr	\$250.00
Entire Assembly Rooms (ABCD)	\$68.00	\$165.00 per hr	\$140.00 per hr	\$250.00

Facility Reservation: The rental application must be complete and received along with an advanced deposit of \$150.00 in order to secure the date. The Advanced Deposit will be applied towards your rental fees before final payment is due. All remaining fees are due no later than thirty days prior to scheduled function date. Partial payments are not accepted.

Security Deposit: A refundable Security Deposit may be required for larger events.

Cancellation: Renter has thirty days prior to schedule date to cancel for full refund of all fees paid excluding the \$150 advance deposit. No refunds are given less than 30 days from event date.

Weekend Use: Rental of the Civic Center on Saturday or Sunday is subject to a four-hour minimum rental and additional \$40.50 per hour for staff overtime.

Dance Floor: Permitted use by rental of entire assembly rooms (ABCD) for a fee of \$24.00.

Alcohol: Serving alcohol is permitted with prior approval, required: PBSO, insurance and licenses (if applicable).

OFFICE HOURS: Monday-Friday, 8:30-5:00PM

OPERATING HOURS: Sunday–Thursday latest rental ends 10:00PM

Friday & Saturday latest rental ends 12 midnight