

**PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

Division of Consumer Affairs
50 South Military Trail, Suite 201 - West Palm Beach, FL 33415
(561)712-6600 (Main Office) - 1-888-852-7362 (Boca, Delray, Glades)
Fax #: (561) 712-6610 www.pbcgov.com/consumer

**AIRPORT GROUND TRANSPORTATION
PERMIT/DECALS**

Palm Beach International Airport
Miami-Dade and Broward Operators Only

**You must
provide**

1. **COMPLETED APPLICATION**
2. **FEE(S)(ALL FEES ARE NON-REFUNDABLE)**
3. **EVIDENCE of Reciprocity for vehicles listed below.**
4. **REGISTRATION(S) FOR VEHICLE(S)**
5. **ASE Safety Inspection form for each vehicle.**
6. **INSURANCE-must be faxed to us from Insurance Company**
7. **CORPORATION OR FICTITIOUS NAME DOCUMENTS**

Explanations

1. Submit a completed application for **Airport Ground Transportation Permit/Decals**.
2. **Fees** for Airport Ground Transportation Decals:
Business Application Fee (annually) \$50 per business
Airport Decal \$50 per vehicle

Payable by check, money order or credit card – VISA, MASTERCARD, DISCOVER
Checks/Money Orders made payable to: Board of County Commissioners

Cash not accepted!

3. **Provide evidence (copy of the receipt) of a valid Vehicle for Hire Permit from a jurisdiction (Broward and/or Miami-Dade County) that has been granted reciprocity under the Palm Beach County Vehicle for Hire Ordinance.**
4. Provide a copy of the current Florida **vehicle registration** for each vehicle.
5. Please have **your insurance agency/company** fax or send by U.S. Mail the required Insurance certificate for your business to Consumer Affairs **PRIOR TO SUBMISSION OF YOUR APPLICATION.**
6. Provide a copy of the **articles of incorporation**. If operating under a fictitious name, then the business must provide a copy of an active, current **fictitious name registration** issued by the Florida Division of Corporations.

After Consumer Affairs processes your application and verified all information, we will send your decal(s) by first class mail. Contact Consumer Affairs with any questions you may have concerning the process for obtaining decals at 561-712-6600. Contact the PBC Airports Department with any questions regarding the policies concerning the Airport (PBIA) Decal or designated parking location at 561-471-7403.