

Maria G. Marino, Mayor
Sara Baxter, Vice Mayor
Gregg K. Weiss
Joel Flores
Marcy Woodward
Maria Sachs
Bobby Powell, Jr.



Verdenia C. Baker

Procurement Department
www.pbcgov.org/purchasing

NOTICE OF SOLE SOURCE PROCUREMENT

Dated: March 10, 2025

**PALM BEACH COUNTY PROCUREMENT DEPARTMENT
50 SOUTH MILITARY TRAIL, SUITE 110
WEST PALM BEACH, FLORIDA 33415-3199**

TITLE: ATLASIED PUBLIC ADDRESS SYSTEM, TERM CONTRACT

SENIOR BUYER: J WASHINGTON

This Notice is issued in accordance with the applicable procurement ordinance, Section 2-54 (f)(2) and policies, to inform the public of the decision to proceed with a Sole Source Procurement process for the acquisition of the following goods/services:

General description of Goods/Services

Description	AtlasIED parts for the public address system at Palm Beach International Airport (PBIA).
Estimated Quantity	1
Estimated Value	\$114,645.00
Contract Duration	2 Years

MAR 10 2025 11:17

Any objections to this sole source procurement must be submitted in writing to the procurement office by **March 24, 2025**. If no objections are received by the deadline, the procurement process will proceed as planned.

Posting Period: March 10, 2025 through March 24, 2025.

For any inquiries or further clarification, please contact:

Contact Name: J Washington

Phone Number: 561-616-6823

General Email Address: jwashington@pbc.gov or PUR-Procure-Solicit@pbc.gov

This notice is issued in compliance with applicable procurement laws, regulations, and procedures.



MELODY THELWELL, PROCUREMENT DIRECTOR



SIGNATURE / DATE

PALM BEACH COUNTY
BOARD OF COUNTY
COMMISSIONERS
Maria Sachs, Mayor
Maria G. Marino, Vice Mayor
Gregg K. Weiss
Michael A. Barnett
Marci Woodward
Sara Baxter
Mack Bernard

Palm Beach

INTERNATIONAL AIRPORT



COUNTY ADMINISTRATOR
Verdenia C. Baker
DEPARTMENT OF AIRPORTS

To: Melody Thelwell, Director, Purchasing Department
From: Laura Beebe, Director of Airports
Date: May 29, 2024
Re: Sole Source Justification - Altel Systems Group

The Department of Airports requests a term contract to purchase OEM Altel Systems Group parts and maintenance services for the AtlasIED Public Address (PA) system at Palm Beach International Airport (PBI). Altel Systems Group is the manufacturer and sole provider of the AtlasIED OEM parts and maintenance services.

Based on our expertise and a comprehensive search of the marketplace, Atlas Systems Group are the only ones who can:

1. Provide replacement components that will operate with the existing AtlasIED installed PA system in the PBI terminal. No other manufacturer's components or parts are compatible or will operate on this systems.
2. Altel Systems Group is the only approved vendor for services and components by AtlasIED System at PBI.

For the above documented reasons and the attached supporting documentation from Altel Systems Group, the Department of Airports requests Altel Systems Group be considered for approval as a sole source provider for maintenance services and OEM parts for the AtlasIED PA system at Palm Beach International Airport.

846 PALM BEACH INTERNATIONAL AIRPORT
West Palm Beach, Florida 33406-1470
(561) 471-7400 FAX: (561) 471-7427 www.pbia.org

PALM BEACH COUNTY GLADES AIRPORT
Pahokee

PALM BEACH COUNTY PARK AIRPORT
Lantana

NORTH COUNTY GENERAL AVIATION AIRPORT
Palm Beach Gardens

"An Equal Opportunity-Affirmative Action Employer"

INTER-OFFICE COMMUNICATION
PALM BEACH COUNTY

DATE: March 10, 2025

TO: Melody Thelwell
Director

THRU: Christal Bakie
Purchasing Manager

FROM: J Washington
Senior Buyer

RE: SOLE SOURCE JUSTIFICATION (EXTENDED TERM)

The user department has stated that ALTEL SYSTEMS GROUP, OEM PARTS AND MAINTENANCE SERVICES are the ONLY product / source of service that will meet the County's need for replacement components for the existing Atlas IED Public Address (PA) system at Palm Beach International Airport (PBI). Based on staff's knowledge of the marketplace, we believe this to be an accurate assessment.

It has also been determined and attested to by Charles Kowalczyk, Director of Support Services (manufacturer) that they are the ONLY source of supply for the above referenced product / service (see attached).

We anticipate that the circumstances justified by this sole source request is valid up to the next 60 months (maximum 60 months).

PURCHASING APPROVAL:

Based on the information provided to me, including the manufacturer's certification that they or their representative are the sole provider of this good or service, the user's certification that this is the only good or service which will suffice their needs, and a justifiable expectation that these conditions will not change in the foreseeable future, I hereby approve the sole source acquisition of the subject good or service for a period not to exceed sixty months. The user department is responsible for monitoring the marketplace and, if the above described sole source conditions change, discontinue use of this sole source justification and procure the goods or services competitively.


Melody Thelwell, Director

3/10/25
Date

c: Megan Davis, Aiports
File