



Impact Fee Office
2300 N. Jog Road
West Palm Beach, FL 33406
(561) 233-5025

CLUBHOUSE/RECREATION BUILDINGS

Planned unit developments (PUD) often contain clubhouses and/or recreation areas for the use of their residents. These are typically combined with pools and/or tennis courts, and will often include changing areas, showers, and restrooms. In order to determine the impact fees to be assessed for these buildings, it will be necessary to obtain information from the developer and submit it to the Impact Fee Office.

Please obtain a notarized affidavit on all clubhouse/recreation buildings that are located within a PUD. The letter must be on the letterhead of the owner, company, or association. The letter must contain answers to the following questions:

- 1.) Will the clubhouse/recreation building be restricted to the residents of the PUD only?
- 2.) Will the residents have to cross any major roads or thoroughfares to get to the Clubhouse/Recreation buildings?
- 3.) Will there be any deliveries made to this site?
- 4.) Will there be any employees to maintain and provide service to this site? How many employees?

Once this information is obtained, please submit it to the Impact Fee Office for a determination of Impact Fees.