

Impact Fee Review Committee Meeting

Minutes Thursday, July 29, 2021

8:30 a.m.

The meeting was called to order at 8:34 a.m. by Derrek Moore, Impact Fee Manager.

Guests: Sherry Brown, Lillian Green

Roll call/Attendance: Laura Danowski, Lawrence Gordon, Llwyd Ecclestone, & Stewart Bosley attended the meeting in person and Robert Gottlieb, Robert Harvey, & Scott Worley attended the meeting via webex. Mr. Gottlieb was having technical difficulty and participated in the meeting intermittently.

Invocation: Mr. Gordon did the invocation.

Pledge of Allegiance: Everyone participated in the pledge.

Introductions:

Mrs. Verdenia Baker introduced herself, welcomed, and thanked everyone on the Committee.

County Attorney Robert Banks instructed the Committee that a motion was needed to authorize/approve the Committee members that were on webex to participate in the meeting electronically. Ms. Danowski moved a motion to allow the webex Committee members to participate in the meeting electronically, based upon extraordinary circumstances. The motion was seconded by Mr. Ecclestone. The motion passed unanimously. Mr. Moore reminded the Committee members that information was sent to them and is in their agenda packet regarding attendance and that it will be discussed later in the meeting.

Staff introduced themselves and thereafter, all of the Committee members introduced themselves and told a little bit about themselves. The County Attorney Robert Banks introduced himself. Finally Ms. Nilgun Kamp and Mr. Steve Tindale introduced themselves and told us a little bit about Tindale Oliver and Assoc., Inc. (TOA).

Mr. Moore briefly discussed Article 2, Chapter G, Section 3 I of the Uniform Land Development Code (ULDC) (pages 86-87) explaining the role of the Committee and its function. Mr. Moore also pointed out the weblink to Article 2 and directed Committee members to read the section when they have the opportunity to do so. Mr. Moore and Mr. Banks discussed and explained the attachment on quorum & attendance policies.

Mr. Moore pointed out the attachment related to Article 13 of the ULDC. Mr. Moore and Mr. Swoope briefly discussed the role of the Impact Fee Review Committee. Mr. Moore also pointed out the weblink to Article 13.

Mr. Swoope explained the role of the Impact Fee Manager and thanked the new Committee members for being willing to serve as Committee members and also thanked the returning Committee members for serving during his tenure.

NEW Business:

Mr. Gordon nominated Mr. Llwyd Ecclestone III to be the new Chair for the Committee and Ms. Danowski seconded the nomination. There were no other nominations for the Chairs position and the Committee voted unanimously to accept Mr. Ecclestone as the Chair. Mr. Moore turned the meeting over to Chairman Ecclestone for the duration of the meeting. Mr. Worley nominated Mr. Robert Harvey to be the Vice-Chair for the Committee and Ms. Danowski seconded the nomination. There were no other nominations for Vice-Chair and the Committee voted unanimously to accept Mr. Harvey as the Chair for the Committee.

Ms. Kamp & Mr. Tindale explained the update process and methodology to the Committee. There were questions from the Committee (Chairman Ecclestone) about any changes to the methodology and process and Mr. Tindale assured the Committee that there were no anticipated or planned changes to the methodology. Mr. Worley briefly mentioned cost increases, mobility fees, the PBC School District's study completion, and COVID 19 impact on the variable for the study. Mrs. Baker briefly discussed mobility fees and some of the related issues.

The Committee discussed possible dates for future meetings. Committee members and Mr. Swoope insisted that meeting dates are driven by when the study is ready and demand and need for meetings. It is difficult to set specific dates at this time. However, Mr. Moore encouraged setting a tentative date to get some agreement on the next couple of dates for the Committee meetings, given everyone's busy schedules. After input from Committee members, the Consultants, and others participating in the meeting, the Committee agreed to set the next meeting on Monday, October 4, 2021 from 9 a.m. – 3 p.m. The second meeting is tentatively scheduled for Monday November 22nd at 9 a.m.

County Attorney's Report/Comments:

The Mr. Banks was asked to discuss House Bill 337 & Senate Bill 750. Mr. Banks briefly explained a few items from the bills that will affect the update. Mr. Moore and Mr. Swoope also added a few comments about the new law. Mr. Banks went on to discuss the Sunshine laws and their application to the Committee members. Chairman Eccelstone requested TOA to provide information about other Counties and how they are interpreting this law. Mr. Worley mentioned receiving information on municipalities and Counties testing the extraordinary circumstances portion of the new law.

Impact Fee Manager's Report/Comments:

Mr. Moore advised the Committee that a subpage will be created to include the Committee members and related information about the Impact Fee Review Committee. Pictures will be taken of members at the next meeting to include on the subpage with a short bio for each member.

Mr. Swoope provided some farewell comments and thanked everyone for their service.

Chairman Ecclestone welcomed the new board members to the Board. Board members made some parting comments and thanked Mr. Swoope for his service and wished him well on his retirement. His last day as a County employee is August 30, 2021.

There were no public comments.

Mr. Ecclestone accepted a motion to adjourn the meeting and adjourned the meeting accordingly. Motion to adjourn by Ms. Danowski and seconded by Mr. Gordon. The meeting was adjourned at 10:33 a.m.