

MINUTES
BUILDING CODE ADVISORY BOARD
September 15, 2010

I. The Chairman, Howarth Lewis, called the meeting to order at 2:05 p.m. in the Vista Center 1st Floor Conference Room 1W-47, Palm Beach County Planning, Zoning & Building Department, 2300 North Jog Road, West Palm Beach, Florida.

A. MEMBERS PRESENT:

Howarth Lewis, Chair
Jack Tomasik, Vice Chair
Rebecca Caldwell
Drew Duncan
Michael Fichera
William Higgins
Gary Kozan
Greg Miller
Scott Worley
Doug Wise

MEMBERS ABSENT:

Maury Jacobson
Greg Marion

OTHERS PRESENT:

Ashley Salvati, Recording Secretary Gentry Benjamin, Asst. County Attorney
Sherita White, Administrative Assistant Robert Lecky, Robert Lecky CBO LIC

B. A motion was made to approve the minutes of the May 19, 2010 meeting with the necessary corrections. The motion was seconded and carried unanimously.

II. ADDITIONS & DELETIONS

III. COMMITTEE REPORTS

A. Code Interpretation – NONE

B. Code Amendments – NONE

C. Product Evaluation – NONE

D. Regulatory Climate Oversight Committee

1. Permit Application Checklists

➤ Palm Beach County Type 2(A) Permits Checklist, Type 3(A) Permits Checklist, and Type 5 Permits Checklist were provided for review.

➤ Mr. Wise stated that if any members have Permit Application Checklists, they may be given to the sub-committee for review.

A motion was made to add Mr. Higgins to the sub-committee. The motion was seconded and carried unanimously.

IV. OLD BUSINESS

1. Special Act – Limitations on Board Interpretations

Mr. Boyer was not present at the meeting. A motion was made to move the topic to next month's meeting. There was no discussion. The motion was seconded and carried unanimously.

2. New Ethics Forms

- Ms. Caldwell stated that essentially all members must complete new ethics forms. She said that staff will get the forms to the Board members.

3. Letter to Governor Regarding Lead Paint Enforcement

- Ms. Caldwell read the letter she composed to the Governor.
- Mr. Lewis signed the letter to be sent to the Governor.

V. NEW BUSINESS

1. Residential Yard Storage Building Updated Drawing

Ms. Caldwell made a motion to approve the drawings upon making small adjustments. The motion was second and carried unanimously.

2. DBPR Recent Disciplinary Actions

- Ms. Caldwell read the recent results of the disciplinary actions of: Buck, Bennett, and Holt.
- Discussion continued among the Board.

VI. FUTURE BOARD MATTERS FOR NOVEMBER

1. Unlicensed Activity

- Mr. Worley stated this subject is not his presentation.

2. Appreciation Plaques to Board Members who have Resigned

- Ms. Caldwell reminded the Board that there are limited funds and, with the swell of expired Board membership, it may not be feasible to provide all retirees with appreciation plaques.

3. Updated Member List

- Ms. Caldwell stated that Staff should have an updated member list by next meeting.

4. Kenneth Loihle – Resignation Letter

- Mr. Lewis noted that a letter of appreciation must be sent to Mr. Loihle.

VII. BOARD MEMBER COMMENTS

- Ms. Caldwell requested that the Board remind their constituents to be sure they follow through on contractor renewals.
- Discussion continued among the Board.

VIII. STAFF COMMENTS - NONE

The meeting was adjourned at 2:50 p.m.

Howarth Lewis, Chair

Respectfully submitted,
Ashley Salvati,
Recording Secretary