

**MINUTES**  
**BUILDING CODE ADVISORY BOARD**  
**May 15, 2013**

The Chairman, Michael Fichera, called the meeting to order at 2:05 p.m. in the Vista Center 1<sup>st</sup> Floor Conference Room 1W-47, Palm Beach County Planning, Zoning & Building Department, 2300 North Jog Road, West Palm Beach, Florida.

**Note:** Due to a technical problem with the recording equipment, verbatim recordings of the May 15, 2013 meeting were not available to staff. As a result the Minutes are abbreviated.

**1.A. Roll Call**

***Members Present:***

Michael Fichera, Chair	Gary Kozan	Jacek Tomasik
Joe Byrne, Vice Chair	Andrew Mack	Doug Wise
Mike Grimm	Greg Miller	Scott Worley
William Ray Higgins	Steve Tobias	

***Members Absent:***

Jacek Tomasik	Maury Jacobson
Roger Held	Howarth Lewis

***Others Present:***

Vickie Day, Recording Secretary	Michael Fox, PBC, CPT Supervisor
Richard Gathright, Deputy Building Official	Shannon Fox, Asst. County Attorney

**1.B. Pledge of Allegiance**

**1.C. Approval of Minutes - *The motion was made to approve the minutes of the January 16, 2013 and March 20, 2013 meetings. The motion was seconded and carried unanimously.***

**2. ADDITIONS & DELETIONS – NONE**

**3. COMMITTEE REPORTS**

**3.A. Code Interpretation – NONE**

**3.B. Code Amendments – NONE**

**3.C. Product Evaluation - NONE**

**3.D. Six Pillars Committee – Andrew Mack and Doug Wise**

**3.D.a Revised County-Wide Permit Application**

The Board was presented with a new revised draft to review. Mr. Wise advised that the draft incorporated those changes submitted to staff to date. Discussion amongst the Board Members ensued. Questions were asked as to why some changes were made, and concerns were raised about who made the decision as to what changes should be incorporated. Mr. Wise advised the Board that staff had just incorporated all suggestions that were received from all sources and that the Board would ultimately need to decide what changes should and should not be incorporated. Staff was asked to send out an email to the Board Members about the sources of the revision updates and that the matter would be brought forward to the next Board meeting for further discussion.

**4. OLD BUSINESS**

**4.A. Sunsetter Retractable Awning Permitting Policy – Mike Fox**

Mr. Fox updated the Board on PBC Florida Building Code Amendment Section 105.2 which pertains specifically to retractable awnings. According to this code section these awnings do not require a

building permit in residential applications, but may still need a permit for zoning/setback compliance. As a result, a Technical Advisory from the Board on whether or not a permit should be required was not needed.

**5. NEW BUSINESS**

- 5.A.** Introduction of the new Board Member, Mike Grimm, Greenacres Building Official-Michael Fichera

**6. FUTURE BOARD MATTERS**

NONE

**7. BOARD MEMBERS COMMENTS**

Mr. Worley asked staff to review the attendance of Board Members.

Mr. Wise spoke about the FEMA map revisions – special flood areas are expanding significantly throughout the County. Preliminary maps will be out soon, then we have an appeal window of 30-40 days. Also mentioned was the CRS classification and current discounts will be reduced.

Mr. Fichera notes that it would be extremely helpful if the Interlocal Agreement is out before the Municipalities have their contractor registration.

- 7.A.** Next meeting is July 17, 2013

**8. STAFF MEMBERS COMMENTS**

NONE

**9. ADJOURNMENT**

**At 3:00pm, the Chair adjourned the meeting**

  
Michael Fichera, Chair

Respectfully submitted,  
Vickie Day, Recording Secretary