

**MINUTES**  
**BUILDING CODE ADVISORY BOARD**  
**July 16, 2014**

The Chairman, Joe Byrne, called the meeting to order at 2:00 p.m. in the Vista Center 1<sup>st</sup> Floor Conference Room 1W-47, Palm Beach County Planning, Zoning & Building Department, 2300 North Jog Road, West Palm Beach, Florida.

**1.A. Roll Call**

**Members Present:**

Joe Byrne, Chair	Michael Fichera, Building Official
Jacek Tomasik, Building Official	Howarth Lewis, Architect
Doug Wise, Building Official	Gary Kozan, Plumbing Contractor
Mike Grimm, Building Official	Tom Hogarth, Engineer
Roger Held, Building Official	Scott Worley, General Contractor
Steven Tobias, Building Official	Greg Miller, Aluminum Contractor

**Members Absent:**

William Ray Higgins, Electrical Contractor	Andrew Mack, Vice Chair
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**Others Present:**

Vickie Day, Recording Secretary	Anne Helfant, Asst. County Attorney
Richard Gathright, Deputy Building Official	

**1.B. Pledge of Allegiance**

**1.C. Approval of Minutes - *The motion was made to approve the minutes of the May 21, 2014 meeting. The motion was seconded and carried unanimously.***

**2. ADDITIONS & DELETIONS – NONE**

**3. COMMITTEE REPORTS**

**3.A. Code Interpretation – NONE**

**3.B. Code Amendments – NONE**

**3.C. Product Evaluation - NONE**

**3.D. Six Pillars Committee – NONE**

**4. OLD BUSINESS - NONE**

**5. NEW BUSINESS**

**5.A. Jupiter Inlet Colony Appeals Process – Presentation was a no-show**

Mr. Wise – the Jupiter Inlet Colony Building Official approached the County as they do not have a LCRB and are looking for the County to enter into an Interlocal Agreement to provide those services. Internal staff met and the County is not interested in entering into any Interlocal Agreements to provide interpretations. Mr. Ricard from Jupiter Inlet Colony was going to ask the Board if they'd be willing to hear interpretations and offer opinions. See Special Act, Section 5- Interpretations.

Ms. Helfant – If both parties were to agree to seek an advisory interpretation from the Board, you could offer a non-binding interpretation; which the Board has the authority to do.

Mr. Kozan – We have always had this authority; BOAF can offer binding interpretation  
Discussion Ensued

*The motion was made to follow the Special Act which governs the Board; if someone comes before the Board we shall offer a non-binding interpretation of the Building Code. The motion was seconded and carried unanimously.*

**5.B. Re-roofing permit process / affidavits – Doug Wise**

At the request of the Executive Director, I am bringing this issue to the Board. The County has had many cases in recent months regarding the re-roofing process/using of affidavits. The County is looking for the Board to possibly create a sub-committee to look into this situation. Discussion ensued.

Subcommittee members: Joe Byrne, Mike Grimm, Greg Miller, Jacket Tomasik and Doug Wise

**6. FUTURE BOARD MATTERS**

**7. BOARD MEMBERS COMMENTS**

**7.A. Next meeting is September 17, 2014**

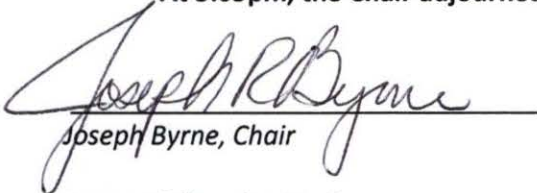
Mr. Wise – Florida Building Commission authorized a Roofing Tac study, as follow up to our initial Ridgevent letter.

Mr. Worley – FABA has created separate chapters, Gold Coast Builders Association is the Palm Beach County Chapter, Allie McGinnis President.

**8. STAFF MEMBERS COMMENTS**

**9. ADJOURNMENT**

**At 3:05pm, the Chair adjourned the meeting**



Joseph Byrne, Chair

Respectfully submitted,  
Vickie Day, Recording Secretary