

**MINUTES**  
**PALM BEACH COUNTY**  
**BUILDING CODE ADVISORY BOARD**  
**January 18, 2017**

**1. CALL TO ORDER**

Chairman Roger Held called the meeting to order at 2:05 p.m. The meeting was conducted in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

**A. ROLL CALL**

***Members Present:***

Roger Held, Chair	Greg Miller Vice Chair
Wayne Cameron, Building Official	Gary Kozan, Plumbing Contractor
Shane Kittendorf, Building Official	Joe Byrne, Roofing Contractor
Tom Hogarth, Engineer	Donald Sharkey, Electrical Contractor
James Carr, HVAC Contractor	

***Members Absent:***

Jacek Tomasik, Building Official	Bill Bucklew, Building Official
Mike Grimm, Building Official	Scott Worley, General Contractor
David Chase, Architect	

***Others Present:***

Shannon Fox, Assistant County Attorney	Michael Fox, CPT Supervisor
Doug Wise, Building Division Director	Robert Nicholls, CPT Coordinator
Brad Brown, Deputy Building Official	Jacquelyn Anderson, Recording Secretary

**B. PLEDGE OF ALLEGIANCE**

**2. APPROVAL OF MINUTES**

Assistant County Attorney Fox stated the minutes could not be approved until a quorum was obtained. Approval of the minutes was deferred.

**3. ADDITIONS AND DELETIONS**

Mr. Wise requested to amend the agenda to place Rooftop Mechanical Stands as item "B" under Old Business.

Ms. Fox stated when a quorum is obtained, the Board could officially vote to add the item to the agenda.

Mr. Byrne requested to add for discussion a letter from Building Products of America (BPA) concerning approved fasteners for roofing under the Miami-Dade County product approval.

Discussion ensued.

Mr. Held stated the item could be discussed under "Board Member Comments."

**4. COMMITTEE REPORTS**

- A. **Code Interpretation** - No report.
- B. **Code Amendments** - No report.
- C. **Product Evaluation** - No report.
- D. **Six Pillars Committee** - No report.

**5. OLD BUSINESS**

- A. **Roof Moisture Surveys Draft Technical Advisory**

The Board reviewed the draft technical advisory related to Roof Moisture Surveys.

Mr. Hogarth inquired about the lack of thresholds regarding roof moisture content in the technical advisory. He indicated the technical advisory falls short of what the Building Officials are supposed to do with the roof moisture survey.

Mr. Fox stated the actual specific percentages were left out because they were part of the HVHZ, none of the information could be found in the Standard. The technical advisory was written based upon the standards referenced there.

Discussion ensued.

Mr. Held directed Staff to revise the draft technical advisory to add moisture content thresholds and bring it before the Board.

Discussion ensued.

Staff will work with Mr. Byrne to look at the Standards and come up with the appropriate language for the revised draft technical advisory and bring a new draft to the next meeting.

- B. **Rooftop Mechanical Stands** (*Item was unofficially added to the agenda.*)

Mr. Wise stated he had intended to bring back a draft technical advisory, but he was unable locate the advisory from BORA with the exception from the Florida Building Code on the BORA website.

Mr. Hogarth stated he had gotten the information from the Broward Board of Rules and Appeals.

Mr. Wise stated he will go back and look for the information because what it says conflicts with something they wrote as recently on 2015.

Mr. Wise stated that the draft technical advisory would be brought back to the Board along with the one for roof moisture surveys to the next meeting.

**6. NEW BUSINESS - NONE**

**7. FUTURE BOARD MATTERS**

The next meeting will be March 15, 2017.

**8. BOARD COMMENTS**

Mr. Byrne presented a letter from BPA announcing Miami-Dade Approval of different roof nails and tin caps. The letter included a hand-written note of products that have Miami-Dade Product Approvals.

Discussion ensued.

**9. STAFF COMMENTS**

Mr. Fox stated there would be an ICC- sponsored solar permitting class held on February 16, 2017.

Discussion ensued.

Mr. Hogarth inquired about Senate Bill SB 7000.

Mr. Wise stated Senator Tom Lee initiated SB 7000 representing homebuilders, roofers. There was some frustration with the last code cycle when a number of things were affected by the sunset clause, and there was a scramble to have the items put back in. The proposed legislation is to freeze the Florida Building Code with the 6th Edition and never update it again, but revisit it and make tweaks as needed.

Discussion ensued.

Mr. Wise stated a local bill going through the legislative process involving the Building Code Advisory Board to update the nomination language in the Special Act to remove the defunct Construction Industry Management Council. The new language specifically lists a number of acceptable nominating bodies from various local and regional industry associations such as the Gold Coast, AGC, ABC, etc. The language also includes a catch-all phrase for any regionally recognized industry trade association.

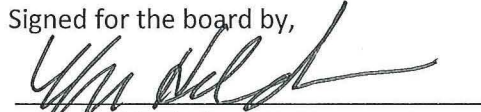
Discussion ensued.

Regarding changing the requirements for a quorum for the Board from 10 members to a majority of members, since the deadline for submissions to the 2017 legislation cycle expired in November 2016, Mr. Wise suggested the language be addressed in a future legislation cycle.

**10. ADJOURNMENT**

Chairman Roger Held adjourned the meeting at approximately 3:00 p.m.

Signed for the board by,



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Roger Held, Chair

Respectfully submitted,

Jacquelyn Anderson, Recording Secretary