

MINUTES
PALM BEACH COUNTY
BUILDING CODE ADVISORY BOARD
JULY 19, 2017

1. CALL TO ORDER

Chairman Roger Held called the meeting to order at 2:03 p.m. The meeting was conducted in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

A. ROLL CALL

Members Present:

Roger Held, Chair	Greg Miller Vice Chair
Robert Brown, Building Official	Gary Kozan, Plumbing Contractor
Wayne Cameron, Building Official	Joe Byrne, Roofing Contractor
Shane Kittendorf, Building Official	Scott Worley, General Contractor
Jacek Tomasik, Building Official	Tom Hogarth, Engineer
Bill Bucklew, Building Official	Kristin Materka, Architect
Donald Sharkey, Electrical Contractor	James Carr, HVAC Contractor

Members Absent: None

Others Present:

Shannon Fox, Assistant County Attorney	Anne Helfant, Assistant County Attorney
Doug Wise, Building Official (@ 4:00 PM)	Brad Brown, Deputy Building Official
Bob Nicholls, CPT Coordinator	Michael Fox, CPT Supervisor
John Evans, Icnynene	Jacquelyn Anderson, Recording Secretary
Rob Click, Icnynene	Randy Nicklas, Icnynene

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES

- a. Mr. Byrne made a motion to approve the minutes of January 18, 2017. Mr. Worley seconded the motion. The motion passed unanimously.
- b. Mr. Byrne made a motion to approve the minutes of March 15, 2017. Mr. Worley seconded the motion. The motions passed unanimously.

2. ADDITIONS AND DELETIONS – None.

3. COMMITTEE REPORTS

- A. **Code Interpretation** - No report.
- B. **Code Amendments** - No report.
- C. **Product Evaluation** - No report.
- D. **Six Pillars Committee** - No report.

4. OLD BUSINESS

A. Code Compliant Plans Pilot Program Update

Mr. Kittendorf gave a summary of the progress of the subcommittee meetings.

Discussion ensued.

[There was no action taken by the Board.]

B. Blower Door Testing Criteria

Mr. Fox presented a sample of the notice Palm Beach County posted regarding Blower Door Testing. He recommended the Board wait for the July 28, 2017 BOAF (Building Officials Association of Florida) model form to accept or modify that model.

[There was no action taken by the Board.]

*[**There was an unofficial reorder of the agenda by Mr. Fox to discuss item 5C – Chapter 1 Amendments to Florida Building Code.]*

**** New Business Item 5C. Chapter 1 Amendments to Florida Building Code**

Mr. Fox stated Palm Beach County Building Official, Doug Wise, recommended the Board appoint members to serve on a subcommittee to draft the BCAB model of the Chapter 1 model based upon the July 28, 2017 BOAF model.

Discussion ensued.

Mr. Tomasik made a motion to form a subcommittee. Mr. Byrne seconded the motion. The motion passed unanimously.

Palm Beach County will provide administrative support for the subcommittee.

The subcommittee members to include: Roger Held, Jacek Tomasik, Wayne Cameron, Shane Kittendorf, and Robert Brown.

C. Window Replacements and Energy

Mr. Fox presented code sections R503.1.1.1, R501.7 and two BOAF informal interpretations of the code sections. Both informal interpretations determined that the intent of the code is that any single fenestration replacement should meet the Energy Code requirements.

Mr. Fox read Section R101.4 of the Energy Code and its applicability, which states, "Where, in any specific case, different sections of this code specify different materials, methods of construction or other requirements, the most restrictive shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall govern."

Discussion ensued.

Mr. Fox polled the building officials on the Board as to whether they will enforce single fenestration replacement with the adoption of the new building code.

Discussion ensued.

The following building officials on the Board indicated they would enforce with the new code: Robert Brown, Roger Held, Jacek Tomasiak, Wayne Cameron, and Shane Kittendorf.

[There was no action taken by the Board.]

D. BCAB as Building Board of Adjustments and Appeals

Ms. Fox stated the Board can only provide interpretations and guidance and cannot mandate the municipalities to follow the Palm Beach County Chapter 1 amendments.

Discussion ensued.

Ms. Helfant stated the BCAB only provides non-binding opinions.

Discussion ensued.

Ms. Fox stated an Interlocal agreement would be required with municipalities if they want to use Palm Beach County's Construction Board of Adjustments and Appeals as their Board of Appeals.

Discussion ensued.

[There was no action taken by the Board.]

5. NEW BUSINESS

A. Icynene Evaluation Reports and Limitations of Use

Representatives from Icynene gave a presentation to the Board of their system.

Board members questioned Icynene representatives and discussion ensued.

[There was no action taken by the Board.]

B. Process to Reroof a Roof that has a Direct Deck Peel & Stick

Mr. Byrne inquired if there is any written protocol to check plywood re-nailing on existing direct deck peel and stick during the reroof process.

Discussion ensued.

[There was no action taken by the Board.]

C. Chapter 1 Amendments to Florida Building Code

*[**There was an unofficial reorder of the agenda by Mr. Fox to discuss item 5C – Chapter 1 Amendments to Florida Building Code. See Old Business after Item 4B.]*

6. FUTURE BOARD MATTERS

The next meeting scheduled for September 20, 2017.

7. BOARD COMMENTS

Mr. Byrne inquired about providing a copy of a magistrate stipulation agreement to the plan reviewer when the violation involved a reroof.

Discussion ensued.

Mr. Worley inquired about the industry Joint Luncheon.

Discussion ensued.

Mr. Bucklew inquired about the new section of the statute regarding refunding fees for private providers.

Discussion ensued.

8. STAFF COMMENTS - NONE

9. ADJOURNMENT

Chairman Roger Held adjourned the meeting at approximately 4:22 p.m.

Signed for the board by,



Greg Miller, Vice Chair

Respectfully submitted,

Jacquelyn Anderson, Recording Secretary