



PALM BEACH COUNTY
BUILDING CODE ADVISORY BOARD (BCAB)

JULY 15, 2020 MINUTES

I. CALL TO ORDER

Chair Edward Lynch called the meeting to order at 2:03 p.m. The meeting was conducted as a WebEx Event with a physical access point in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

A. Roll Call

1. Members Present:

Edward Lynch, <i>General Contractor, Chair</i>	Joe Byrne, <i>Roofing Contractor (Caller #9)</i>
Shane Kittendorf, <i>Building Official</i>	Thomas Hogarth, <i>Engineer</i>
Wayne Cameron, <i>Building Official</i>	Kristin Materka, <i>Architect, (Caller #7)</i>
Jacek Tomasik, <i>Building Official</i>	Donald Sharkey, <i>Electrical Contractor</i>
Peter Ringle, <i>Building Official</i>	James Carr, <i>HVAC Contractor</i>

2. Absent Members:

Roger Held, <i>Building Official</i>	Robert Brown, <i>Building Official</i>
Gary Kozan, <i>Plumbing Contractor</i>	Greg Miller, <i>Aluminum Contractor</i>
Scott Worley, <i>General Contractor</i>	

3. Others Present:

Doug Wise, <i>PBC Building Official</i>	Robert Nicholls, <i>PBC CPT Coordinator</i>
Michael Fox, <i>PBC CPT Supervisor</i>	Nicole Davis, <i>PBC Admin Assistant (Host)</i>
Chelsea Koester, <i>PBC Assistant County Attorney</i>	John Blake, <i>PBC Deputy Building Official</i>
Jacquelyn Anderson, <i>Recording Secretary</i>	

B. Pledge of Allegiance

C. Approval of Minutes

★ Mr. Byrne made a motion to approve the May 20, 2020 minutes. Mr. Ringle seconded the motion. The motion carried unanimously.

II. ADDITIONS AND DELETIONS

A. NONE

III. COMMITTEE REPORTS

A. **Code Interpretation** – No report.

B. **Code Amendments** – Report by the Sub-committee members: Ed Lynch, Jacek Tomasik, Peter Ringle, and Jim Carr

Mr. Lynch stated the sub-committee reviewed the Administrative Chapter 1 of the Florida Building Code. The sub-committee added what the group believed to be pertinent. The goal is to get it approved as expeditiously as possible, even though BOAF's model code is still pending.

Discussion ensued.

C. **Product Evaluation** - No report.

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IV. OLD BUSINESS

A. **Administrative Chapter 1 Amendments to the Florida Building Code, 7th Edition (2020)**

Mr. Wise stated that on July 8, Scott McAdam, Chairman of the BOAF Code Development Committee sent out a draft Chapter 1. Mr. Wise shared a copy of BOAF's preliminary draft.

Discussion ensued.

Mr. Wise stated that Staff would forward any significant changes to the BCAB if anything is received.

- ★ Mr. Ringle made a motion to approve the draft Chapter 1 as the committee has stated with the ability to amend any major changes that comes from the BOAF Chapter 1 when published. Mr. Carr seconded the motion. The motion passed unanimously.

B. Chickee and Tiki Hut Product Approvals

Mr. Nicholls stated Brad Brown raised the topic in January. Specifically, discussion centered around the product approval requirements on synthetic palm fronds on tiki huts. After doing extensive research, Staff found one manufacturer with a current product approval, which would comply with the local standards if they use the more restrictive System 2. The Product Approval number is Florida 21047.

Discussion ensued.

V. NEW BUSINESS

A. NONE

VI. FUTURE BOARD MATTERS

A. NONE

VII. BOARD COMMENTS

A. House Bill 1193

Mr. Kittendorf asked if there had been any discussion regarding this bill, specifically handymen threshold extending from \$1000 to \$2500, and if that is allocating the work on certain components of a permit without having to be licensed.

Discussion ensued. There was no action taken by the Board.

VIII. STAFF COMMENTS

A. Next Meeting – September 16, 2020

Mr. Wise expressed appreciation to the Board for patience with technology and for their work on Chapter 1.

IX. ADJOURNMENT

Chair Edward Lynch adjourned the meeting at approximately 2:49 p.m.

Signed for the board by,


Edward Lynch, Chair

Respectfully submitted by
Jacquelyn Anderson
Recording Secretary

