



PALM BEACH COUNTY
BUILDING CODE ADVISORY BOARD (BCAB)
NOVEMBER 18, 2020 MINUTES

I. CALL TO ORDER

Chair Edward Lynch called the meeting to order at **2:04 p.m.** The meeting was conducted in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

A. Roll Call

1. Members Present:

Edward Lynch, <i>General Contractor, Chair</i>	Joe Byrne, <i>Roofing Contractor</i>
Robert Brown, <i>Building Official, Vice Chair</i>	Scott Worley, <i>General Contractor</i>
Jacek Tomasik, <i>Building Official</i>	Thomas Hogarth, <i>Engineer</i>
Peter Ringle, <i>Building Official</i>	James Carr, <i>HVAC Contractor</i>
Gary Kozan, <i>Plumbing Contractor</i>	Greg Miller, <i>Aluminum Contractor</i>

2. Absent Members:

Roger Held, <i>Building Official</i>	Wayne Cameron, <i>Building Official</i>
Kristin Materka, <i>Architect</i>	Donald Sharkey, <i>Electrical Contractor</i>

3. Others Present:

Doug Wise, <i>PBC Building Official</i>	Robert Nicholls, <i>PBC CPT Coordinator</i>
Chelsea Koester, <i>PBC Assistant County Attorney</i>	Michael Fox, <i>PBC CPT Supervisor</i>
Jacquelyn Anderson, <i>Recording Secretary</i>	Rajesh Tiwari, <i>PBC Systems Integrator</i>
Lois Erickson, <i>PBC Senior Manager</i>	Jessica Dornblaser, <i>Architect</i>
Tim Dornblaser, <i>General Contractor</i>	

B. Pledge of Allegiance

C. Approval of Minutes

★ Mr. Byrne made a motion to approve the September 16, 2020 minutes. Mr. Brown seconded the motion. The motion carried unanimously.

II. ADDITIONS AND DELETIONS

A. NONE

III. COMMITTEE REPORTS

A. Code Interpretation – No report.

B. Code Amendments – No report.

C. Product Evaluation - No report.

IV. OLD BUSINESS

A. BOAF Model Chapter 1 Amendments and PBC Chapter 1 Amendments

Mr. Wise presented BOAF’s and Palm Beach County’s final approved amendments to the FBC 7th Edition (2020) Chapter 1, administrative chapter.

Discussion ensued.

There was no action taken by the Board.

V. NEW BUSINESS

A. Electronic Plan Review Streamline Process

Mrs. Dornblaser appeared before the Board to request that there be some action taken to make the electronic permit application submittal requirements uniform among the municipalities, similar to the action taken to create the Universal Countywide Building Permit Application.

Discussion ensued.

Mr. Dornblaser appeared before the Board to present concerns from a general contractor's perspective, specifically as they relate to changes in submittal requirements and naming conventions for documentation. He inquired if there was a way for industry, the Board, and the different municipalities to meet and form a task force to determine best practices.

Discussion ensued.

Mr. Lynch requested the Dornblasers gather best practices suggestions from industry to present before the Board, and the topic will be revisited after January 2021.

Mr. Tiwari demonstrated Palm Beach County's electronic plan review system.

There was no action taken by the Board.

VI. FUTURE BOARD MATTERS

A. NONE

VII. BOARD COMMENTS

A. NONE


VIII. STAFF COMMENTS

A. Next Meeting – January 20, 2021

IX. ADJOURNMENT

Chair Edward Lynch adjourned the meeting at approximately 3:17 p.m.

Signed for the board by,



Edward Lynch, Chair

Respectfully submitted by
Jacquelyn Anderson
Recording Secretary

