



**PALM BEACH COUNTY
PLANNING, ZONING AND BUILDING DEPARTMENT BUILDING DIVISION**

**CONTRACTOR'S FIELD CHANGE REQUEST FORM
(For Contractor Use & Submittal)**

This form is for the Permit Holder to request approval on changes in the Reviewed Set of Plans for deviations other than Life Safety items, which will be concealed from view in the completed work. (Formal Revision of Plans, through the Permit Center is required on structural and/or life safety changes.)

I _____ the Holder for Permit Number _____, am submitting this change for the following non-life safety item(s), with the knowledge and concurrence of the Owner and the Professional Designer.

Signed by Permit Holder

Date

Printed Name of Permit Holder

Email

Phone Number

SITUS ADDRESS: _____

TYPE OF CHANGE: _____

Non-life safety item concealed in the finished work

WORK SHOWN ON PLAN SHEET NUMBERS _____

INSPECTOR USE ONLY

The above non-life safety changes have been made by the Permit Holder. The AS-built construction work meets adopted codes based on my visual inspection.

Signed by Inspector

Date

Printed name of Inspector

For additional assistance please contact Inspections at 561-233-5170 or send an email to pzb-insp@pbc.gov.