



Review & Evaluation of FEMA's Coastal Flood Risk Study

Work Plan, Task Order #1778-01

February 3, 2020 | 13134.201.R1.RevA

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Work Plan, Task Order #1778-01

Prepared for:

Prepared by:



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13134.201.R1.RevA

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Revision	Date	Status	Comments	Prepared	Reviewed	Approved
A	2020-02-03	Draft		DS	GT	DS

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Table of Contents

- 1. Project Overview1
- 2. Points of Contact1
- 3. Reporting1
- 4. FEMA Process.....2
- 5. Schedule2

Tables

- Table 2.1: Points of Contact 1

Figures

- Figure 5.1: Schedule 3

1. Project Overview

The objectives of this work effort are to review and evaluate the data and methods used by FEMA and its mapping partner(s) for the preparation of coastal flood hazard maps within the County, identify technical issues or concerns with flood modeling and mapping methodologies, and provide recommendations regarding future coordination with FEMA.

The specific objectives of this study are as follows:

- Review and evaluate Coastal Study data and documents
- Summarize key information and methods used to prepare coastal flood hazard maps
- Determine potential impacts of FEMA not using the 2016 County topographic data
- Evaluate the application of FEMA’s methodologies and identify potential technical issues/concerns
- Provide recommendations regarding future coordination with FEMA
- Provide recommendations on submitting comments to FEMA on preliminary FIRMs and FIS Reports
- Provide recommendations to the County on a potential appeal process (if any)

2. Points of Contact

FEMA ↔ AECOM ↔ Palm Beach County ↔ Baird ↔ Moffatt Nichol

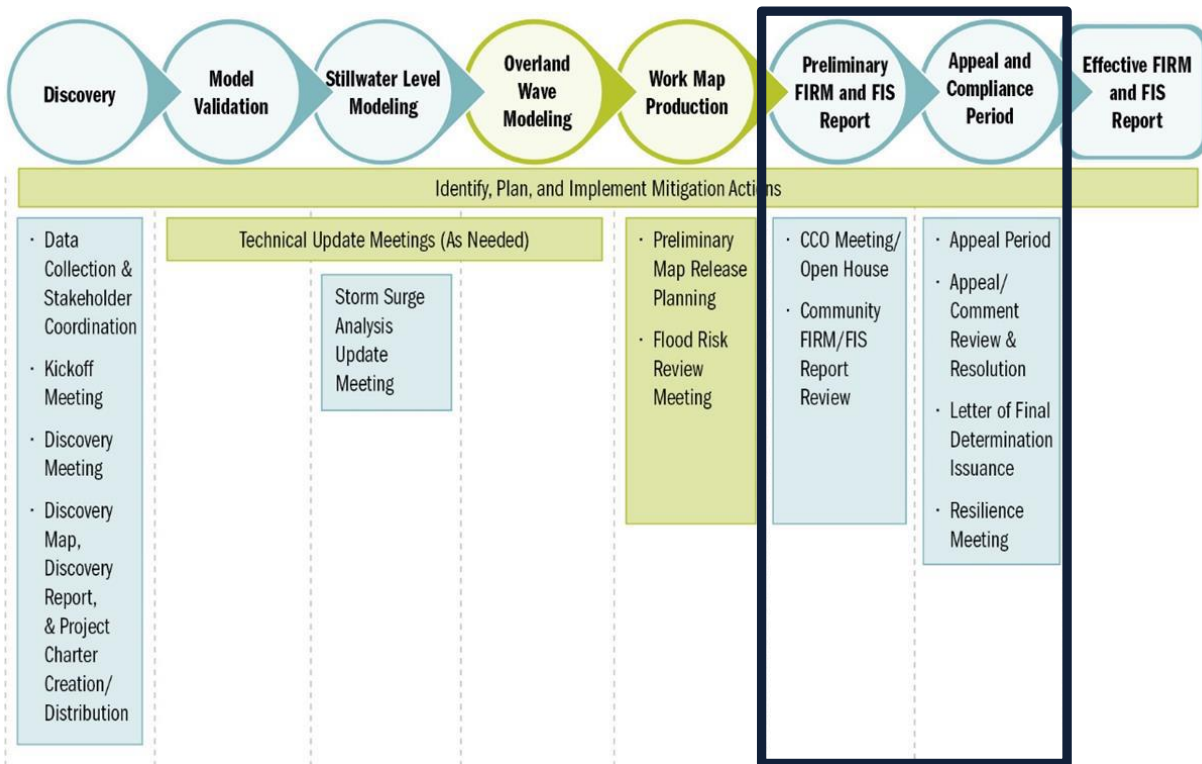
Table 2.1: Points of Contact

Entity	Name	Phone	Email
FEMA	TBD	TBD	TBD
AECOM (Mapping Partner)	Adam Clinch Zachariah Cohoon	(941) 284-4783 (404) 946-9481	adam.clinch@aecom.com zachariah.cohoon@aecom.com
Palm Beach County	Jeremy McBryan	(561) 355-400	jmcbryan@pbc.gov
Baird	Dave Swigler Onur Kurum	(772) 285-8282 (905) 845-5385	dswigler@baird.com okurum@baird.com
Moffatt Nichol	Lynette Cardoch	(786) 725-4189	lcardoch@moffattnichol.com

3. Reporting

- The County should be included in correspondence between Baird, AECOM, and FEMA.
- Baird shall keep the County informed regarding the progression of the work and overall schedule. Updates shall entail phone calls, emails, or combinations thereof.
- Baird shall provide drafts of deliverables for the County to review. The County’s comments shall then be incorporated into the final deliverables.
- Baird’s monthly invoices shall generally be for tasks that are complete. If draft deliverables or measurable progress can be documented for a particular task, then the County may consider partial payment during execution of the work.

4. FEMA Process



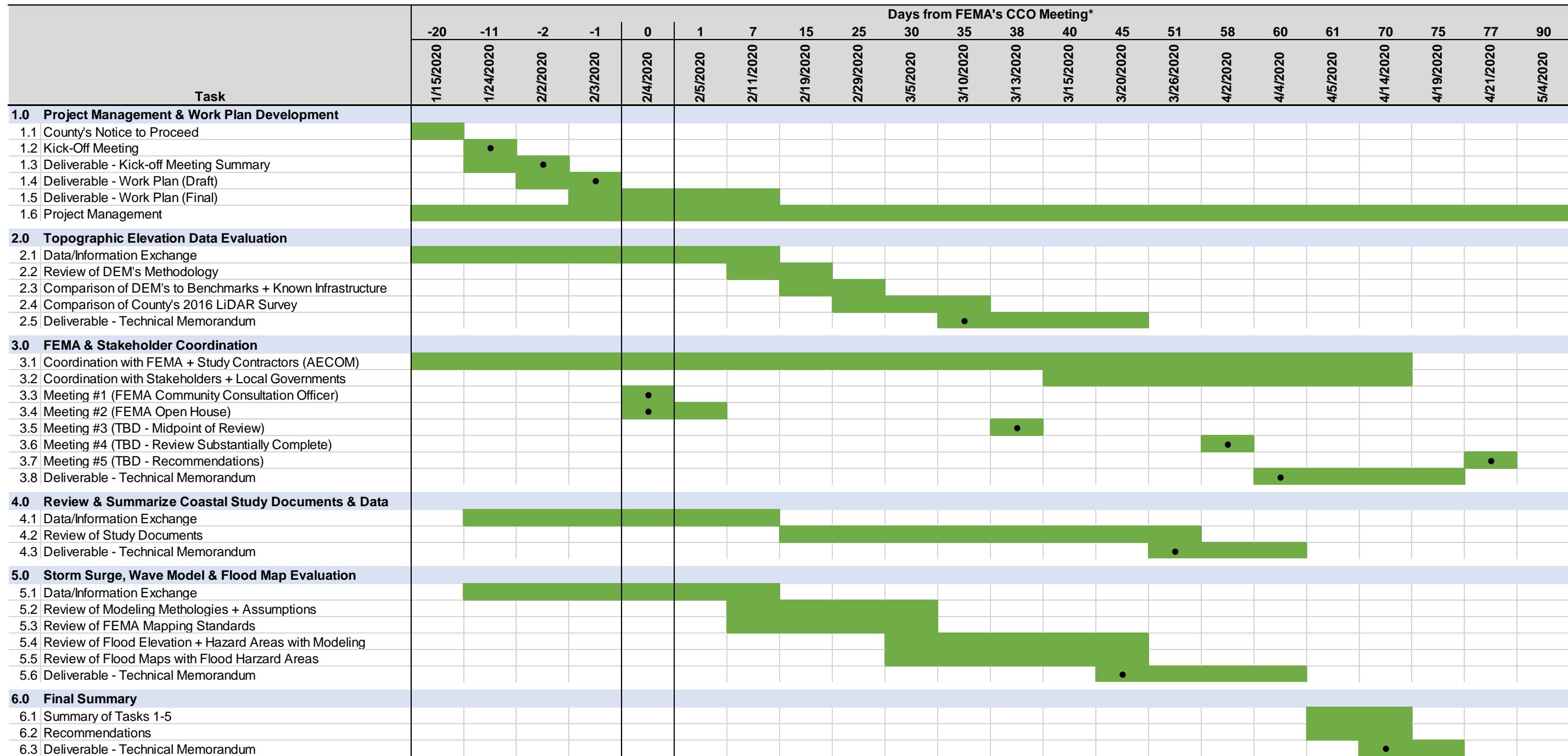
Community Consultation Officer (CCO) Meeting → February 4, 2020

Open House (OH) Meetings → February 4/5, 2020

Appeal Period (90 days) → To Be Announced

5. Schedule

Baird plans to execute the work such that it is complete two (2) weeks prior to the end of FEMA's 90-day appeal period. The schedule shown in Figure 5.1 assumes FEMA's appeal period begins the same date as the Community Consultation Officer (CCO) Meeting. The schedule may be adjusted depending on the actual dates of FEMA's appeal period, receipt of data/information requested from FEMA and its mapping partner (AECOM), and stakeholder coordination.



Notes:

*The schedule shown assumes FEMA's appeal period begins the date of the Community Consultation Officer (CCO) Meeting. The schedule may be adjusted depending on the actual dates of FEMA's appeal period, receipt of requested data, and stakeholder coordination.

● = Targeted opportunities to solicit County input

Figure 5.1: Schedule