



## **DRO / BUILDING PERMIT**

### **A SUBCOMMITTEE OF THE LAND DEVELOPMENT REGULATION ADVISORY BOARD (LDRAB)**

#### **MINUTES OF THE APRIL 21, 2009 SUBCOMMITTEE MEETING**

**PREPARED BY BARBARA PINKSTON-NAU, PRINCIPAL SITE PLANNER**

On Tuesday April 21, 2009, the DRO Subcommittee met at the Vista Center, Room VC-3W-12-Engineering, at 2300 North Jog Road, West Palm Beach, Florida. The meeting convened at 11:10 am and was called to order by Barbara Pinkston-Nau.

#### **Attendance**

**LDRAB Members:** Raymond Puzzitiello

**Staff:** Laura Yonkers, Diane Burress, Sunil Jagoo, Larry Roberts, George McDermott, Joanne Koerner, Barbara Pinkston-Nau, Jan Weigand

#### **Minutes**

Barbara P. Nau gave a brief summary of the last meeting.

She handed out draft flow charts demonstrating two simultaneous review processes and affidavit that the agent/owner would have to complete to utilize the processes.

Larry Roberts questioned why technical compliance (TC) was called out separately and not included in the overall plat review.

The group discussed which type of projects would be able to utilize the processes. Initially review would be limited to non-residential projects that are not required to be subdivided.

Larry expressed concern regarding coordination between the reviewing agencies and the agent / owner. Barbara explained that the agent / owner would shoulder the responsibility of coordinating responses to outstanding issues and ensuring they are addressed in a timely manner. Failure to abide by the terms stipulated the affidavit would result in a project being remanded to the standard review process.

Discussion continued involving whether or not building permit applications could be accepted prior to TC. Barbara advised that she would speak to Rebecca Caldwell to find out if this would be feasible.

Ray Puzzitiello and other subcommittee members expressed that the process should work well.

Ms. Pinkston-Nau related the goal for the next meeting is to review the revised documents and to make final corrections / adjustments.

The meeting adjourned at 12:00 pm.