



**INTER-OFFICE COMMUNICATION  
DEPARTMENT OF PLANNING, ZONING AND BUILDING  
ZONING DIVISION**

Department of Planning,  
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Zoning Division 233-5200  
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[www.pbcgov.com/pzb](http://www.pbcgov.com/pzb)

**TO:** County Agencies  
**FROM:** Lisa Amara, Zoning Director  
**DATE:** October 29, 2021  
**RE:** Unified Land Development Code Amendments for 2022

The Zoning Division is currently accepting Unified Land Development Code (ULDC) amendment requests from County Agencies for calendar year 2022. Please submit any amendment request for items proposed to be adopted by the end of 2022 to Jeff Gagnon, Principal Site Planner, at [jgagnon@pbcgov.org](mailto:jgagnon@pbcgov.org), on or before December 3, 2021. Zoning staff will subsequently request additional information as required, and establish individual meetings to discuss the proposed amendments.

In general, the ULDC amendment process requires coordinated discussion, staff review, and analysis of proposed amendments as they are contemplated, drafted, and finalized. This is followed by review of proposed amendments by the Land Development Regulation Advisory Board (LDRAB) for recommendation to the Board of County Commissioners (BCC). The LDRAB also serves as the Land Development Regulation Commission (LDRC) to confirm that the proposed amendments are consistent with the Comprehensive Plan. The BCC is the final decision making authority on all ULDC amendments.

If you have any questions or require additional information contact Jeff Gagnon, Principal Site Planner, at 561-233-5036.

LA/jg/pm

County Administrator  
Verdenia C. Baker

C: Patrick W. Rutter, Assistant County Administrator  
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